

**GOVERNMENT OF PUDUCHERRY  
DIRECTORATE OF SCHOOL EDUCATION**

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No.A-32015/8/2026-O/o the Supdt.-DSE/E2      Puducherry dt. 06-03-2026

**CIRCULAR**

Sub:      DSE - Estt.II - Filling up of vacant posts of Lecturers  
in various disciplines by promotion - Service particulars  
of Trained Graduate Teachers - Called for - Reg.

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It is proposed to fill up the existing / anticipated vacant posts of Lecturers in various disciplines in Puducherry, Karaikal, Mahe and Yanam regions by promotion from the eligible Trained Graduate Teachers on seniority –cum- fitness basis.

2.            Therefore, the concerned Inspecting Officers / Head of Institutions in Puducherry, Karaikal, Mahe and Yanam regions are requested to furnish the service particulars of the Trained Graduate Teachers who have completed 2 years of regular service as on **01.01.2026** and the Trained Graduate Teachers who have opted for Lecturer vide Circular No.32015/DSE/Estt.II/D/2024, dated 13.01.2025, in the enclosed proforma **on or before 31.03.2026** without fail. The proforma may also be forwarded in soft copy to email id: [estt2dse@gmail.com](mailto:estt2dse@gmail.com).

3. The service particulars of the Trained Graduate Teachers who declined their promotion to the post of Lecturer during the previous year should also be furnished.

4. The Inspecting Officers /Head of Institutions are hereby requested to bestow their personal attention in the matter and furnish the required details in a consolidated manner in time. In case, there are no eligible candidates a “NIL” report may be furnished without fail. The concerned Head of Offices are fully responsible for the left out cases, if any, in furnishing the above said particulars.

**// BY ORDER //**

Digitally signed by  
FLORA PUSHPA VERBINA JAYARAJ  
Date: 06-03-2026 18:06:19

Encl.: As above.

(F.P VERBINA JAYARAJ)  
JOINT DIRECTOR (ADMN.)

To

1. The Joint Director (Secondary Education), DSE, Puducherry.
2. The Deputy Director of Secondary Education, Karaikal.
3. The Chief Educational Officer, Puducherry/Karaikal/Mahe.
4. The Deputy Director (Women), Puducherry.
5. The Delegate to DSE, Yanam
6. The Head of Institution concerned.
7. The DPA, Dte. of School Edn., Puducherry.....with instruction to upload in the website.

**PROFORMA (To be furnished along with the soft copy in excel format)**

**PARTICULARS OF ELIGIBLE TRAINED GRADUATE TEACHERS FOR PROMOTION TO THE POST OF LECTURER**

Sl.No	Name of the Trained Graduate Teacher	Staff Code	Employee code	School in which working at present	Seniority No. in the grade of TGT	Date of birth	Date of Appointment in the present grade of TGT on regular basis	Date of declaration of successful completion of probation.	Date of conformation	Date of Regularization	Details of Educational Qualification				Language studied upto secondary level	Whether belongs to SC/ST/PH, If yes necessary certificate should be enclosed	Whether the official has filed his/her property returns for the current year in time. If so furnish the acknowledgement. No. & date	Whether Integrity beyond doubt (Y/N)	Whether any Disciplinary case is pending/being contemplated (Y/N)	Present residential address and Mobile No.	Remarks	
											Name of the Bachelors Degree with main subject		Name of the Post Graduate Degree with main subject									Name of the Professional degree B.Ed or B.T & Year of passing
											Main Subject	Year of passing	Main Subject	Year of passing								
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23

**Note: Certified that no eligible cases are left out.**

**Certified that all the above particulars have been verified with reference to the Service Book of the individual and found to be correct.**

Signature of Head of Office / Institution